

Overview:

Postdocs will be invited to prepare a proposal package (see below) to a Mock Review Panel. The Review Panel will comprise the proposal writers and any other postdocs interested in reviewing. We will aim for 10-15 reviewers and one moderator (NSF Program Manager, Manda Adams, senior PI with review panel experience).

Proposal Package:

The Proposal Package will be sent to reviewers ~1 weeks before the Mock Review Panel meets (mid-June). Each Proposal will be assigned a Primary Reviewer and two Secondary Reviewers (see below). The Proposal Package will include:

- 1) Proposal call prompt
Ideally, proposals will be written for a specific call from a funding agency. Information regarding the proposal call should be provided with the proposal for the reviewers to consider in their evaluation. E.g., if you plan to submit a proposal to NASA, provide the text provided in the NASA call.
- 2) Proposal
The proposal should be written following the guidelines provided in the proposal call.
- 3) Budget
Prepare a budget according to the call guidelines and with guidance from NCAR resources.

Mock Review Panel:

The Review Panel will gather for several hours (depending on the number of proposals) and will be moderated by a senior PI.

For each proposal, the PI will be asked to leave the room and the panel will discuss the proposal for 15-20 mins following the general format:

- 1) Primary Reviewer- provide the panel with a brief description of the requirements/expectations from the funding agency (e.g., NSF, NASA, NOAA, etc.), a summary of the proposed research, and highlights the key points/concerns.
- 2) Two secondary reviewers - add to the Primary Reviewer's summary for additional points they find important for the panel to consider.
- 3) The entire panel - discuss the proposal for the remaining time (15-20 mins per proposal).
- 4) Each panel member assigns a score for the proposal (Outstanding, Very good, Good, Fair, Poor).
- 5) Primary and Secondary Reviewers will summarize comments and outcomes for each proposal.